

All items must comply with latest applicable Daicel SQAM and AIAG manual editions unless specifically listed below.

Part Number / Revision:	
Design Record / Revision:	
Drawing Date:	
Submission Level:	Choose PPAP Submission Level.

SDE:	
Location:	Choose SDE location
Email:	
PPAP Due Date:	Select date.

	Requirement	Quantity and Instructions	Special Requirement	Required if Checked	Submission Check-Off Date
1	Warrant Letter	Part number must include embedded revision per SQAM. Verify completion per all AIAG PPAP manual requirements.		?	
2	Bulk Material Checklist			?	
3	Design Record	Ballooned Daicel drawing, Technical Requirements (TR), etc.		?	
4	Engineering Change Documents	Include RFA for items not meeting specification. RFA should be submitted prior to PPAP submission.		?	
5	Customer Engineering Approval			?	
6	DFMEA	Per AIAG 4th Edition FMEA manual unless otherwise specified.		?	
7	Process Flow	Shall include all process steps in sequence, including any outside processes. Must include critical/major characteristics.		?	
8	PFMEA	Per AIAG 4th Edition FMEA manual unless otherwise specified. Shall include all operations from Process Flow and outside processes. Must include critical/major characteristics.		?	
9	Control Plan	Shall include all operations from Process Flow and outside processes. Must include critical/major characteristics.		?	
10	Lubricants, Rust Preventatives, Cleaning Process	Provide SDS for lubricants (machining, drawing, etc.), SDS for rust preventatives, and detailed cleaning process (including all chemicals		?	
11	Measurement Systems Analysis	At a minimum, submission shall include all critical and major characteristics.		?	
12	Dimensional Results	Minimum of five (5) parts. All dimensions and notes shall be measured and show compliance, <u>including measurement method</u> used. If the part is from more than one cavity, mold, tool, die, or production process (line, cell, machine, etc.), data shall be taken on two parts from each.		?	
13	Material and Performance Test Results	Certificate of analysis showing compliance to material specification on drawing. Should be less than one year. Provide explanation if older than one year.		?	
14	Qualified Laboratory Documentation	Shall be from an ISO 17025 approved lab (or registered to ISO 9001:2015/ IATF 16949 or later with lab scope). Should show requirement and actual results. Should be less than one year and not expired. Provide explanation if older than one year.		?	
15	Initial Process (Capability) Studies	100 samples minimum unless otherwise specified. Must include data, charts and Ppk/Cpk results per SQAM at a minimum.		?	
16	Appearance Approval Report			?	
17	Sample Product	Refer to quantity requested on PO. Typically used for SPAR builds / qualification.		?	
18	Master Samples	Ten serialized parts, two sent to DSSA with dimensional data (see #11) and remainder maintained at supplier. If a more than one cavity, mold, tool, die, or production process is used, two parts per each sent to DSSA and three parts per each is retained at the supplier. Dimensional parts can be used if measurements were not destructive.		?	
19	Checking Aids	Drawing and MSA are required.		?	

SUPPLIER PPAP REQUIREMENT CHECKLIST

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20	Packaging / Sample Barcode Label	Description of packaging (type, quantity, etc.). Sample barcode label per SQAM.		?	
21	Lot Definition and Traceability Information	Supplier to provide definition of lot and full traceability system (material, heat, facility, machine, operator, etc.).		?	
22	Reportable and Restricted Materials	Submit via IMDS prior to PPAP and include approval with PPAP. Submission via CAMDS, and/or actual testing may be required.		?	
23	AIAG Special Process Assessments	Submit for all special processes used (includes suppliers). Must be less than one year old.		?	
24	Safe Launch Plan	Additional controls from PPAP to SOP + 90 days per SQAM. Must cover special characteristics and pass thru characteristics at a minimum.		?	
25	APQP	Verify appropriate APQP item completion prior to PPAP submission / approval (initial Run@Rate, Capacity, Supply Chain Map, Conflict Mineral Reporting, CTPAT, etc.) Contact SDE for specific items.		?	
26	Other			?	

Ship Parts to:	Choose 1st location.	Attn:	Click here to enter name.
	Choose 2nd location.		Click here to enter name.